



Internship Information

mathleague.org invites applications for interns to join our staff starting in Summer 2025.

The internship is intended for students who have recently graduated high school who are interested in more long-term involvement in math contests as writers, editors, coaches, and/or administrators. The internship is for one year, with the possibility of renewal for a second and third year pending satisfactory performance. This is a paid position. Application deadline is May 28, 2025.

About Us

mathleague.org is the largest network of local and state math competitions at the elementary, middle, and high school levels in the United States. Our contests are also run internationally.

We run over 300 contests and reach over 30,000 students each year. We offer a number of services focused on enhancing the quality and quantity of competitive mathematical opportunities available to students everywhere. Our philosophy includes a belief that math contests should be a learning and community-building experience, not just a competitive endeavor. To find out more about what sets mathleague.org apart from other contests, visit <https://why.mathleague.org>.

Eligibility

This internship is open to anyone who will have graduated from high school by September 1, 2025. Students enrolled in grade 12 or below in Fall 2025 are not eligible to apply but may join our high school volunteer program by emailing volunteering@mathleague.org. The internship is intended for those who have graduated in the last few years, but there is no upper age limit. Interns will be chosen on the basis of qualifications as well as potential long-term benefit to the intern.

The Experience

The internship experience will be tailored to each participant based on their career goals, the expertise of mathleague.org mentors, and mathleague.org's needs. We hope, however, to train interns in the following core competencies:

- Problem writing and editing
- Coaching
- Contest administration
- Policy development and higher-level administration
- Customer service and public relations
- Teamwork, interpersonal skills, leadership, personal growth

While each intern should expect to work to gain experience in all of these areas, we will work with interns to identify and develop specific areas of focus, which do not necessarily need to be among those listed.



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Regardless of specific focus area, all interns will be expected to:

- Participate in writing and/or editing of contest questions, under supervision and mentorship of mathleague.org's curriculum team.
- Staff online contests and, as logistics permit, in-person contests as well.
- Work at one major event per year (mathleague.org high school or elementary championships or ARML).
- Attend a staff retreat each year.

Interns will be expected to work between 20 and 40 hours per month, but they may work more than 40 hours per month with administrative approval. Because this is a remote work environment, interns are expected to check their company emails and chats regularly and respond in a timely manner to relevant communications.

Compensation

Interns will be paid hourly in most cases; this is not a benefits-eligible position. All required travel expenses will be paid by mathleague.org.

Next Steps

Further questions about our internship program may be directed to the team of internship directors at internship@mathleague.org.

To apply for the internship, please complete the application at <https://mathleague.org/internshipapplication> by May 28, 2025.